

Course Schedule

SESSION 1. (Morning Day 1)

Overview
Registration Classroom Rules and Procedures
Introduction
Introduction
Part 1. Introduction to Residential Appraisal Reporting
What is an Appraisal Report? What Is the Function of a Report? Report Reminders from USPAP Review Quiz Break
Part 2. Case Study
Case Study Introduction Case Study Overview and Valuation Assignment Exercise 1 Morning Break
Part 3. The Report – Page 1 of the URAR
Market Area or Neighborhood Analysis A Neighborhood Analysis Helps to.... Neighborhood Section Exercise 2 Site Comments Exercise 3 Improvements Section Exercise 4 Lunch

SESSION 2. (Afternoon Day 1)

Part 4. A Convincing Style

Stay Out of the Report
Don't Hedge Conclusions Unnecessarily
The Passive Voice
Past or Present Verb Tenses
Keep It Simple
Strive to Be Specific and Precise
Review Quiz
Afternoon Break

Part 5. Punctuation

Commas
Semicolons
Colons
Hyphens
Review Quiz

Part 6. Reporting the Sales Comparison Approach

Explaining the Sales Comparison Analysis
Afternoon Break
Examples of Support for Adjustments
Exercise 5
Homework Assignments
Practice Test

SESSION 3. (Morning Day 2)

Part 7. Writing Correctly

Subject/Verb Agreement
Parallel Structure
Possessives and Apostrophes
Word Choice
Review Quiz
Break

Part 8. Writing Sample Review

Reviewing Criteria
Exercise 6
Morning Break

Part 9. Reporting the Cost Approach

Usefulness of the Cost Approach
Reporting the Three Parts of the Cost Approach
Practice Test
Lunch

SESSION 4. (Afternoon Day 2)

Part 10. Reporting the Income Capitalization Approach	Usefulness of the Income Capitalization Approach Reporting the Income Capitalization Approach
Part 11. Convincing Reconciliations	A Form Report Presents an Integrated Logical Argument Proofreading: The Final Step for a Convincing Report The Sales Comparison Approach Reconciliation Exercise 7 Afternoon Break Writing the Reconciliation Section of the URAR Exercise 8 Review Quiz Afternoon Break
Part 12. Content Review	Course/Individual Review, Course Evaluations, Exam Prep
Exam	Exam (60 min. multiple choice)