

Certification Standard of the Appraisal Institute

Effective February 20, 2015

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1 A Certification for a Written Report Must Also Include Statements
2 Relating to Special Commitments Made by Appraisal Institute
3 Members, Candidates and Practicing Affiliates

4 Certification Standard Rules

5 **C.S.R. 1-1**

6 Each written report must contain a certification that includes the following statement:

7 The reported analyses, opinions and conclusions were developed, and this report has been prepared,
8 in conformity with the requirements of the Code of Professional Ethics and Standards of Professional
9 Appraisal Practice of the Appraisal Institute.

10 Comment

11 Members, Candidates and Practicing Affiliates must use the exact text of the statement required by this
12 Rule.

13 **C.S.R. 1-2**

14 Each written report must contain a certification that includes the following statement:

15 The use of this report is subject to the requirements of the Appraisal Institute relating to review by its
16 duly authorized representatives.

17 Comment

18 Members, Candidates and Practicing Affiliates must use the exact text of the statement required by this
19 Rule.

20 **C.S.R. 1-3**

21 Each written report of a Designated Member must contain a certification that includes one of the following
22 statements, whichever is appropriate:

23 *Either*

24 As of the date of this report, I (*or Designated Member(s) name(s)*) have/has completed the
25 continuing education program for Designated Members of the Appraisal Institute.

26 *Or*

27 As of the date of this report, I (*or Designated Member(s) name(s)*) have not/has not completed
28 the continuing education program for Designated Members of the Appraisal Institute.

29 Comment

30 Under the continuing education program of the Appraisal Institute, Designated Members who complete
31 the Standards Requirement, Ethics Requirement and Points Requirement in a five (5) year cycle are
32 deemed “continuing education completed.”

33 Certification Standard Rule 1-3 requires that all Designated Members include in the certifications of their
34 written reports a statement whether they have completed the continuing education program and are
35 therefore “continuing education completed.” Those Designated Members who do not hold the status
36 “continuing education completed” must include in the certifications of their written reports a statement that
37 they have not completed the continuing education program of the Appraisal Institute, regardless of
38 whether they are required to complete the Points Requirement.

39 Because this Certification Standard Rule applies only to Designated Members, it is inappropriate for
40 Candidates, Practicing Affiliates and non-members to use either of the statements found in C.S.R. 1-3.

41 Designated Members must use the exact text of the statement required by this Rule. If a Designated
42 Member seeks to explain his or her failure to complete the continuing education program of the Appraisal
43 Institute for Designated Members, extreme care must be used. The Appraisal Institute does not deem
44 other activities as equivalent to its continuing education program. Misleading statements that relate to a
45 Designated Member’s qualifications violate Ethical Rule 5-5 of the Code of Professional Ethics.
46 Misleading statements of any kind may violate Ethical Rule 1-1(a) of the Code of Professional Ethics.

47 **C.S.R. 1-4**

48 Except as provided below, each written report of a Candidate must contain a certification that includes
49 one of the following statements, whichever is appropriate:

50 *Either*

51 As of the date of this report, I (*or name(s)*) have/has completed the Standards and Ethics
52 Education Requirements for Candidates of the Appraisal Institute.

53 *Or*

54 As of the date of this report, I (*or name(s)*) have not/has not completed the Standards and Ethics
55 Education Requirements for Candidates of the Appraisal Institute.

56 Comment

57 Pursuant to Appraisal Institute Regulation Nos. 1, 2 and 3, Candidates must complete Standards and
58 Ethics Education Requirements within the first year of candidacy.

59 Certification Standard Rule 1-4 requires that all Candidates must include in the certifications of their
60 written reports a statement whether they have completed the applicable Standards and Ethics Education
61 Requirements.

62 Because this Certification Standard Rule applies only to Candidates, it is inappropriate for Designated
63 Members, Practicing Affiliates and non-members to use the statements found in C.S.R. 1-4.

64 Candidates must use the exact text of the statement required by this Rule. If a Candidate seeks to explain
65 his or her failure to complete the Standards and Ethics Education Requirements of the Appraisal Institute
66 for Candidates, extreme care must be used. Misleading statements that relate to a Candidate's
67 qualifications violate Ethical Rule 5-5 of the Code of Professional Ethics. Misleading statements of any
68 kind may violate Ethical Rule 1-1(a) of the Code of Professional Ethics.

69 **C.S.R. 1-5**

70 Except as provided below, each written report of a Practicing Affiliate must contain a certification that
71 includes one of the following statements, whichever is appropriate:

72 *Either*

73 As of the date of this report, I (*or name(s)*) have/has completed the Standards and Ethics
74 Education Requirements for Practicing Affiliates of the Appraisal Institute.

75 *Or*

76 As of the date of this report, I (*or name(s)*) have not/has not completed the Standards and Ethics
77 Education Requirements for Practicing Affiliates of the Appraisal Institute.

78 On or after July 1, 2015, once a Practicing Affiliate who is not an Appraisal Institute Designated Member
79 has completed at least one five (5) year continuing education cycle in which he or she was required to
80 fulfill the Points and Standards and Ethics Education Requirements, such Practicing Affiliate must include
81 in the certifications of his or her written reports one of the following statements, whichever is appropriate:

82 *Either*

83 As of the date of this report, I (*or name(s)*) have/has completed the continuing education program
84 for Practicing Affiliates of the Appraisal Institute.

85 *Or*

86 As of the date of this report, I (*or name(s)*) have not/has not completed the continuing education
87 program for Practicing Affiliates of the Appraisal Institute.

88 **Comment**

89 Certification Standard Rule 1-5 requires that except as provided below, all Practicing Affiliates must
90 include in the certifications of their written reports a statement whether they have completed the
91 applicable Standards and Ethics Education Requirements. Once a Practicing Affiliate has completed a
92 five (5) year cycle in which he or she was required to complete the Points and Standards and Ethics
93 Education Requirements, the Practicing Affiliate must include in the certifications of his or her written
94 reports a statement whether he or she has completed the continuing education program for Practicing
95 Affiliates of the Appraisal Institute.

96 Because this Certification Standard Rule applies only to Practicing Affiliates, it is inappropriate for
97 Designated Members, Candidates and non-members to use the statements found in C.S.R. 1-5.

98 Practicing Affiliates must use the exact text of the statement required by this Rule. If a Practicing Affiliate
99 seeks to explain his or her failure to complete the continuing education program of the Appraisal Institute

100 for Practicing Affiliates, extreme care must be used. The Appraisal Institute does not deem other activities
101 as equivalent to its continuing education program. Misleading statements that relate to a Practicing
102 Affiliate's qualifications violate Ethical Rule 5-5 of the Code of Professional Ethics. Misleading statements
103 of any kind may violate Ethical Rule 1-1(a) of the Code of Professional Ethics.

04/16/15