

Abraham, Emma

From: AI Advisors (Admissions Department) <advisors@appraisalinstitute.org>
Sent: Tuesday, March 12, 2019 4:26 PM
To: Abraham, Emma
Subject: Advisor Bulletin: First Quarter 2019



Admissions

Advisor Bulletin: First Quarter 2019

Dear Advisors, Chapter Presidents, Candidate Guidance Chairs, and Chapter Executive Staff:

Why am I getting this Bulletin, anyway?!?

If you are a chapter executive director, candidate guidance chair, or candidate advisor, you are getting this bulletin to keep you current on topics that have recently come up. If you hold none of those positions, let me know if you think there's been an error and I'll check into it!

Candidate status changes/terminations

If one of your assigned Candidates resigns, asks to select a different advisor, or gets designated, you will be informed, however, if a candidacy is terminated due to not meeting Timeline to Designation, not making Annual Minimum Progress, or nonpayment of yearly fees, you will not be notified. You do know if a Timeline to Designation expires, as you have access to such information, and you are copied on most e-mails concerning Timeline to Designation and Annual Minimum Progress.

While we can't answer questions about the status of an individual's candidacy, we can provide you with the following reasons (nonpayment timelines may change in 2020):

- Suspensions for nonpayment of fees occur in June.
- Terminations for nonpayment of fees occur in September.
- Terminations for failure to make Annual Minimum Progress typically occur in early February.
- Terminations for an expired Timeline to Designation typically occur a week after the timeline end date.
- Suspensions for failure to meet first-year Standards & Ethics typically occur a week after the deadline.
- Terminations for failure to meet first-year Standards & Ethics occur about six months after the initial deadline.

Scholarships

The Appraisal Institute Education & Relief Foundation offers [scholarships](#) in addition to any that your chapter might offer. Next deadline is April 1. Scholarships are for courses only (not exams or Capstone) and do not apply to those retaking a course.

If a Candidate is in need of emergency assistance due to a natural disaster, medical emergency, etc., he/she may apply for assistance through the [Appraisal Institute Education & Relief Foundation](#).

45-hour Residential Demonstration Appraisal Report Option Course Package

Residential Candidates can meet the residential Demonstration of Knowledge requirement by consecutively taking and passing [Advanced Residential Applications and Case Studies/Part 1](#) (which is a required course on the SRA path) and [Advanced Residential Report Writing/Part 2](#) at the same location. Candidates who choose a different Demonstration of Knowledge option need only take Part 1.

Remaining 2019 synchronous offerings of the 45-hour Residential Demonstration Appraisal Report Option Course Package are in April/May and October/November; classroom offerings are in July (Pittsburgh, Pa.), September (Tigard, Ore.) and October (Denver, Colo.).

Capstone program (General Demonstration of Knowledge option)

On July 12, 2018 the education department announced the [2019 Capstone](#) schedule and subsequently sent it to general Candidates who needed to complete the Demonstration of Knowledge requirement. Only the Philadelphia offering remains open for registration. Capstone prerequisites are:

1. The [General Demonstration Appraisal Report Writing](#) seminar (must have been completed within five years prior to Capstone registration); and
2. *Advanced Market Analysis and Highest & Best Use.*

Candidates who have previously taken a Capstone program and need to retake it must select an offering with a *different* case study. Candidates can inquire with the National Programs area (312) 335-4207 or nationalprograms@appraisalinstitute.org.

The Capstone program is one of seven general Demonstration of Knowledge requirement options.

The education department expects to announce the 2020 Capstone schedule in the third quarter. Candidates who wish to enroll in a 2020 Capstone offering must be eligible before they can register. We recommend that if a Candidate sees an offering with timing and location that work for them, they should register immediately; first quarter and synchronous offerings generally reach capacity very quickly.

Annual Minimum Progress (AMP)

Reminder: In late 2018, the AI Board of Directors approved changes to the Annual Minimum Progress requirement. Candidates will have met Annual Minimum Progress if they complete (or attempt to complete) at least one requirement per year, or they must apply for an extension. As for Timelines to Designation, Candidates must complete (or attempt to complete) all requirements by their timeline end date or apply for an extension.

Advisors Needed!

If you are an advisor who holds a review designation, please feel free to let me know that you are willing to work with AI-GRS and/or AI-RRS Candidates. It wouldn't change the maximum number of Candidates you advise, it would only mean you advise on an additional path. If you're not sure you added a review path, just ask.

As always, thank you for your service to the AI!

Best Regards,
Emma Abraham
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