

## Advisor Bulletin: Second Quarter 2022

Dear Advisors, Chapter Presidents, and Chapter Executive Staff:

### Changes to the Candidate for Designation program effective January 1, 2023

The AI Board of Directors recently approved changes to the Candidate for Designation program, effective January 1, 2023. **The following are changes that will most impact you and your current or future Candidates.**

1. Advisor selection will become optional. If Candidates don't choose an advisor, they won't be automatically assigned to a specific AI staff person in lieu of a Designated member. The Admissions team will continue to support all Candidates working through all designation requirements. If a Candidate changes their mind in the future, they are welcome to select an Advisor at any point.
2. As of January 1, 2023, to be eligible to enter a Candidate program, individuals must have completed **all** designation education on the desired designation path. All paths will have a four-year timeline.
3. On or after January 1, 2023, current Candidates who have timelines that are expiring may apply for an additional four-year timeline so to complete designation requirements. To be eligible, individuals must have completed **all** designation education on their designation path.

If designation education is incomplete, individuals may not remain on that designation path. Designated members seeking additional designations may add the path back at a future date when the appropriate education is completed.

Upon completion of designation education, individuals can re-enter the Candidate for Designation program. At the time of entry into the Candidate for Designation program or upon approval of an additional four-year required time period, individuals may retain credit for completed designation requirements that are no older than 20 years.

*Note: This is especially important for Candidates on paths that no longer exist; they would need to complete the current educational requirements on the current designation paths to be eligible for readmission to Candidacy.*

4. The policy related to restoration of credit has been extended from 10 years to 20 years.
5. Effective immediately, Annual Minimum Progress is no longer a condition of the Candidate for Designation program.

Our team is working to inform all current Candidates of these changes, effective January 1, 2023, and how they will impact individuals that are currently in the Candidate for Designation program.

Effective Immediately: Updates to how education is completed on review designation paths for Candidates seeking AI-GRS or AI-RRS designations. As with all other designation paths, the review designation courses can now be challenged. This means individuals can purchase the materials, study on their own, challenge and pass the exam for required review education and earn credit.

All review Candidates have been notified by the Admissions team and all checklists have been updated. Please view the candidate checklist for these details for your Candidate.

### **Remaining Comprehensive Examination Windows**

The 2022 Comprehensive Examination windows will be:

- April 1-30, 2022 – results posted May 13, 2022
- August 1-31, 2022 (registration deadline: July 31) – suggested registration is 6 weeks prior to window
- November 1-30, 2022 (registration deadline: October 31; registration before 9/15 recommended)

Candidates may register through their candidate checklist. Comp Exam results are generally available about two weeks after the examination window has closed, and all Candidates have completed their exams (NOT after the Candidate's specific exam date).

### **Advisor Portal**

Please remember to log your second quarter Candidate contact if you haven't already done so. If you are having any issues with your Candidates, please let me know.

### **CE Credit for Service as an Advisor**

Logging your Advisor AI CE

Keep in mind that you must log your own hours for service as a Candidate Advisor (up to 25 hours/125 points per five-year AI CE cycle or 5 hours/25 points per year).

[Click here to view how to self-report CE](#)

Once you click on the Save button, your self-reported CE will appear under the section called Self-Reported Points. **Note: hours will be converted into points automatically.**

As always, thank you for your service to the AI!

Best Regards,

Emma Abraham

[admissions@appraisalinstitute.org](mailto:admissions@appraisalinstitute.org)