

# Schedule

---

## **SECTION 1. (Day 1 Morning)**

<b>Overview</b>	Registration
<b>Introduction (25 Minutes)</b>	Classroom Procedures Introduction—Developing a Reviewer's Mentality
<b>Part 1. Role of the Reviewer</b>	Defining Review Distinguishing Reviewer from Appraiser Overview of the Review Process Reviewer's Focus Professional Perspective Questions and Review Morning Break
<b>Part 2. Reviewer Competence</b>	Overview Reviewer Aptitude and Review Proficiency Standards and Ethics Requirements Review Competence—Applications Questions and Review Lunch

## **SECTION 2. (Day 1 Afternoon)**

<b>Part 3. Review Assignment—Identification</b>
Overview of the Review Process Before Agreeing to Perform the Assignment Step 1: Identification of the Problem Questions and Review Afternoon Break
<b>Part 4. Review Assignment—Scope of Work</b>
Laying the Groundwork for Scope of Work Reviewer's Scope of Work Analyzing Key Inputs Resolving Scope of Work Problems Afternoon Break
<b>Part 5. Reviewer's Research and Analyses</b>
Applying the Reviewer's Research and Analyses Tests of Reasonableness Reviewer's Framework for Review Opinions Questions and Review

## **SECTION 3. (Day 2 Morning)**

<b>Part 6. Reviewer's Opinions and Reasoning</b>
Review of the Appraiser's Analyses, Opinions, and Conclusions Roadmap to the Review Process Morning Break Roadmap to the Review Process, cont.
<b>Part 7. Reviewing the Appraiser's Report</b>
Transitioning from Development to Reporting Morning Break Developing Reasons for Disagreement
<b>Part 8. Reviewer's Own Opinion of Value</b>
It All Starts with Scope of Work Lunch

## **SECTION 4. (Day 2 Afternoon)**

<b>Part 8. Reviewer's Own Opinion of Value, cont.</b>	
	It All Starts with Scope of Work, cont. Reviewer's Development and Reporting Process Questions and Review
<b>Part 9. Reviewer's Report</b>	
	General Thoughts Professional Standards Requirements for Review Reports Form Review Reports Narrative Review Reports Afternoon Break Oral Review Reports Reality Check Problems and Review
<b>Part 10. Challenging Review Assignments</b>	
	Complex Review Assignments Examples of Complex Review Assignments Afternoon Break Examples of Complex Review Assignments, cont. Challenging Assignments—Applications Questions and Review
<b>Part 11. Exam Content Review—Self-Study</b>	
	Preparing for the Exam Content Covered in the Course Self-Study Practice Test

## **SECTION 5. (Day 3 Morning)**

<b>Course Review</b>	
	Instructor's Review—PowerPoint Self-Study Morning Break
<b>Final Exam</b>	
	Exam Distribution and Instructions Two-Hour Multiple-Choice Exam