

# Suggested Schedule

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## SECTION 1. (Morning)

Overview
Sign in Orientation and Introduction (Classroom Rules and Procedures)
Part 1. What Is a Desktop Valuation Service?
What Is a Bifurcated/Hybrid/Desktop Valuation Service? Why Defining Narrow-Scope Valuation Services Is Challenging State Appraiser Regulatory Agencies Federal Agencies Secondary Mortgage Market Other Organizations Such as NAR Are There Appraisal Standards Concerns? MORNING BREAK 1.1 Discussion Question 1.2 Discussion Question Do the IAEG Address Bifurcated or Hybrid or Desktop Appraisals? Best Practices for Limiting Liability 1.3 Discussion Question 1.4 Case in Point Summary: Bifurcated or Hybrid (Desktop) Valuation Services MORNING BREAK

## **SECTION 1. (Morning), cont.**

### **Part 2. What Must Be Included in the Appraisal Report?**

Overview of Commercial and Residential Appraisal Forms in Software Packages

The Role of the Data Collector versus the Analyst or Appraiser

2.1 Discussion Question

2.2 Discussion Question and 2.3 Case in Point

2.4 Discussion Question

Scope of Work, Intended Use and User, Statement of Assumptions and Limiting Conditions, Certifications

LUNCH

## **SECTION 2. (Afternoon)**

### **Part 2. What Must Be Included in the Appraisal Report?, cont.**

The Desktop Appraisal—1004P Appraiser Certification Statements 2, 10, and 11 Are Different from the Traditional Appraisal —1004; 2.5 and 2.6 Discussion Questions  
Caution from Peter Christensen, Attorney at Law; 2.7 Discussion Question

Appraisers Report from the Field; 2.8 and 2.9 Discussion Questions

How Do Appraisers Respond to the Changing Needs of the Lending World and Avoid Liability?

AFTERNOON BREAK

## **SECTION 2. (Afternoon), cont.**

### **Part 3. All about Evaluations**

What Is a “Federally Related Transaction” (FRT)?  
What Is an Evaluation?  
Preparation of an Evaluation  
3.1 Case in Point; 3.2 Case in Point  
Who May Prepare Evaluations?  
What Are the Development Requirements for Evaluations?  
What Are the Reporting Requirements for Evaluations?  
An Institution Should Consider Obtaining an Appraisal When  
...  
3.3 Discussion Question  
AFTERNOON BREAK

### **Part 4. Overview of Evaluation Materials**

Evaluation Outlines from the Appraisal Institute Guide  
Note 13  
When Is the Report Required to Meet IAEG?  
How Does a Preprinted Evaluation Form Compare with the  
AI Outlines?  
4.1 Discussion Question  
4.2 Discussion Question  
Comparison of Certified Public Accountants with Appraisal  
Professionals  
Appraisal Classes to Prepare for the Future;  
4.3 Discussion Question  
What Are Some Areas Where Appraisers Can Expand Their  
Services?  
Summary