

Schedule

Section 1. (Day 1, Morning)

Introduction
Registration Class Orientation
Part 1. Review and Introduction
Understanding Features of the Excel Ribbon Using Pivot Tables Type of Analysis Creating a Column Chart Creating a Chart Template Adding and Formatting a Trendline Setting Your Template as the Default Chart MORNING BREAK
Part 2. Supporting Neighborhood Conclusions
Exposure Time Versus Marketing Time Using Pivot Tables to Support Exposure Time Creating a Percentage Histogram Neighborhood Age Range Neighborhood Predominant Age Using Pivot Tables to Group Properties by Age Neighborhood Sale Price MORNING BREAK
Part 3. Supporting Gross Area Adjustment
Review of Paired-Data Analysis Supporting a Gross Living Adjustment with Excel Loading the Data, Analyzing and Filtering the Data Creating a Scatter Graph, Formatting the Chart Interpreting the Results Recommendations LUNCH

Section 2. (Day 1, Afternoon)

Part 4. Case Study 1. Supporting Site Value and Site Adjustments
4.1 Exercise. Scatter Graph
4.2 Exercise. Supporting a Site Adjustment
Part 5. Additional Applications: Stigma, External Obsolescence, and Liquidation Value
5.1 Exercise. Stigma
AFTERNOON BREAK
5.2 Exercise. External Obsolescence
5.3 Exercise. Disposition or Liquidation Value
Part 6. Case Study 2
6.1 Exercise
6.2 Exercise
AFTERNOON BREAK
6.3 Exercise
6.4 Exercise
6.5 Exercise: Completing the 1004MC
Questions, Evaluation Forms