

AI Group Program Application (Individual)

AI Group Firm/Contact	Title
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All applications must be submitted by the AI Group Program Firm/Contact

Please indicate any previous AI affiliation:

- I am a brand-new applicant to the Appraisal Institute (have never been affiliated)
- I was previously a Designated member, Associate member, Candidate, Practicing Affiliate, or Affiliate with the Appraisal Institute or one of its predecessor organizations.

*Those readmitting must show proof of Standards and AI Business Practices and Ethics within four years **prior** to the date of readmission. If you have not yet completed both in the last four years, you will not be eligible for readmission.*

- Must provide proof of your most current [USPAP](#) or IVS completion certificate Date Completed: _____
- Completion of Appraisal Institute [Business Practices and Ethics](#) course Date Completed: _____

Preferred Mailing Address **Home** **Business**

Mr. **Ms.**

Last	First	MI
Home Address	City/State/Country	Zip

Company	Title	
Business Address	City/State/Country	Zip
Bus phone	Cell	Home phone
Email	Fax	DOB
Chapter		

Please Select either Practicing Affiliate or Candidate for Designation

Practicing Affiliate

The Practicing Affiliate category is open to individuals who provide Service(s) as defined by the [Code of Professional Ethics](#) (CPE). Service(s) defined by the CPE include: appraisal, appraisal review, mass appraisal and other services provided as a valuer.

I hold an appraisal certification or license:

- General Certified Real Property Appraiser Residential Certified Real Property Appraiser
 Licensed Residential Real Property Appraiser Trainee, Registered or Provisional state license

Issued by State/Country	Certification #	Exp. Date
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I am working towards Trainee, Registered or Provisional appraisal license.

- My state/country or business type does **not** require me to hold an appraisal license; however, I do provide Service(s) that include: appraisal, appraisal review, mass appraisal and other services provided as a valuer.

What do you do?

Candidate for Designation

The Candidate for Designation Program is open to individuals pursuing designated membership who hold a state certification or equivalent.

I am applying for (choose all that apply):

- General Candidacy** pursuing MAI membership (**must** be a Certified General Real Property Appraiser or equivalent)
 Residential Candidacy pursuing SRA membership (**must** be a Certified General/Residential Real Property Appraiser or equivalent)
 General Review Candidacy pursuing AI-GRS membership (**must** be a Certified General Real Property Appraiser or equivalent)
 Residential Review Candidacy pursuing AI-RRS membership (**must** be a Certified General/Residential Real Property Appraiser or equivalent)

Issued by State/Country	Certification #	Exp. Date
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Good Moral Character

Candidates of the Appraisal Institute must have good moral character, which is honesty, truthfulness, and respect for the law. Please answer the following questions:

1. Are you currently the subject of a pending criminal proceeding, or have you ever been convicted of any criminal offense, either misdemeanor or felony?
 Yes No
2. Are you currently the subject of any regulatory proceedings, or have you ever been disciplined, or had a license, certification, or registration suspended, revoked, or denied by a regulatory agency?
 Yes No
3. Are you currently the subject of a civil proceeding in which you are alleged to have acted or failed to act in a manner reflecting negatively on your honesty, truthfulness, or respect for the law, or have you ever been the subject of a civil proceeding in which a finding has been made that reflects negatively on your honesty, truthfulness, or respect for the law?
 Yes No

If the answer to any of the above questions is “Yes,” please attach a full description and copies of the official documents setting forth the allegations (e.g., indictment, complaint) and the results of the proceedings (e.g., judgment, decision).

Agreements of the Applicant

I hereby apply for admission to Candidacy or Practicing Affiliate status in the Appraisal Institute. In making this application and in consideration of review of my application:

1. I agree that I am and will be subject to, and to abide by, the Appraisal Institute Bylaws, Regulations, Code of Professional Ethics, and Standards of Professional Practice, now and as they may be amended in the future, as well as such policies and procedures as the Appraisal Institute may promulgate from time to time. I understand that the Appraisal Institute Admissions Regulations and Procedure Manuals set forth and govern the requirements and procedures relating to admission and readmission to Designated membership. In the event of a conflict between any information I receive about admissions requirements and procedures and the Bylaws, Regulations, and Procedure Manuals, I understand and agree that the requirements and procedures set forth in the Bylaws, Regulations and Procedure Manuals shall prevail.
2. I agree to immediately disclose to the Admissions Department any circumstances and events occurring after the date of submission of this application that may have a bearing on my moral character.
3. I understand and agree that if I am convicted on or after the date of this application of a crime committed prior to this application, I will be subject to discipline pursuant to the Appraisal Institute’s Regulations.
4. I understand and agree that the Appraisal Institute may investigate my moral character and I consent to such investigation.
5. I understand that if I was subject to any pending peer review proceedings when any previous candidacy, affiliation, or membership with the Appraisal Institute or its predecessor organizations ended, these proceedings may be reopened if I am readmitted or admitted to candidacy or affiliation.
6. I understand and agree that if my application for admission to Candidacy or Practicing Affiliate status in the Appraisal Institute is approved:
 - a. I will become a Candidate for Designation of the Appraisal Institute or a Practicing Affiliate of the Appraisal Institute and cannot refer to myself as a member of the Appraisal Institute if not already an Appraisal Institute Designated member.
 - b. I will only refer to myself, both orally and in writing, as a “Candidate for Designation, Appraisal Institute”, or “Practicing

Affiliate” or other such terminology as the Appraisal Institute may permit, on business cards, letterhead, websites and other communication vehicles, which term is not a professional designation and may not be abbreviated. A Candidate or Practicing Affiliate could not use an Appraisal Institute designation that the individual does not already hold or use the terminology “Member, Appraisal Institute” if not already an Appraisal Institute Designated member, nor use the terminology “Candidate for MAI Designation,” “Candidate for SRA Designation,” “Candidate for AI-GRS Designation,” “Candidate for AI-RRS Designation,” “MAI Candidate,” “SRA Candidate”, “AI-GRS Candidate”, “AI-RRS Candidate” or other similar terminology that includes an Appraisal Institute designation.

- c. I will use the above titles only in conjunction with my name and not in connection with the name, logo, or signature or any firm, partnership, or corporation.
 - d. If I refer improperly to my candidacy or affiliation, I may be subject to disciplinary proceedings conducted pursuant to the Appraisal Institute’s Regulation No. 6.
 - e. I certify to an understanding that as an Applicant and as a general Candidate, if admitted, I may be required to submit to representatives of the Appraisal Institute in the admissions process, sufficient samples of my appraisal work to enable the representatives to make a proper evaluation.
7. I IRREVOCABLY WAIVE ANY CLAIM OR CAUSE OF ACTION AT LAW OR EQUITY THAT I MIGHT HAVE AT ANY TIME AGAINST THE APPRAISAL INSTITUTE, ITS BOARD OF DIRECTORS, OFFICERS, COMMITTEES, OR MEMBERS THEREOF, AND ALL CHAPTERS, REGIONS, EMPLOYEES, MEMBERS, CANDIDATES, PRACTICING AFFILIATES, AFFILIATES OR OTHER PERSONS COOPERATING WITH THE APPRAISAL INSTITUTE, EITHER AS A GROUP OR AS INDIVIDUALS, FOR ANY ACT OR FAILURE TO ACT IN CONNECTION WITH THE BUSINESS OF THE APPRAISAL INSTITUTE AND PARTICULARLY AS TO ACTS IN CONNECTION WITH: (1) DENYING THIS APPLICATION FOR CANDIDACY OR AFFILIATION ; (2) DENYING ME CREDIT FOR ONE OR MORE DESIGNATION REQUIREMENTS; AND (3) CONDUCTING PEER REVIEW PROCEEDINGS, INCLUDING BUT NOT LIMITED TO THE TAKING OF DISCIPLINARY ACTION AGAINST ME.
8. I represent and certify that, to the best of my knowledge and belief, all the information contained on this application is true and accurate. I understand and agree that if I have made any false statements, submitted false information, or failed to fully disclose information requested in this application I will be subject to discipline pursuant to Appraisal Institute Regulations.

By signing this application electronically, you hereby consent and agree that your electronic signature constitutes your acceptance and agreement to this application’s terms and conditions as if actually signed by you in writing and that your electronic signature has the same legal force and effect as a signature affixed by hand. Further, you agree that the lack of a certification authority or other third-party verification will not in any way affect the validity or enforceability of your electronic signature or any resulting contract between you and the Appraisal Institute.

Signature

Date

Upon acceptance to Candidacy or Practicing Affiliate status, confirmation will be sent via email. Please allow 5-10 business days for processing of completed application.

Note: Upon acceptance to candidacy or Practicing Affiliate status, an appropriate portion of your national Candidate annual program fee or affiliation fee will be allotted to your yearly subscriptions to Appraisal Institute publications. Annual fees are not considered charitable contributions for federal income tax purposes; however, they may be deductible by Candidates and Practicing Affiliates as an ordinary and necessary business expense. **Nondiscrimination Policy** Appraisal Institute advocates equal opportunity and nondiscrimination in the appraisal profession and conducts its activities in accordance with applicable federal, state and local laws.