Filling out AI Experience Logs

**Hours**
The hours are entirely subjective. Please put the amount of time you feel you spent on each appraisal (reasonably) and enter that amount in the hour's column. Please refer to the section on page 8 in the Experience Credit Candidate Guidebook regarding Reasonable Relationship of Hours.

**Date**
Please place the date the report was completed in this column.

**Assignment Identification**
In this section, please write the address of the property.

**Property Type for Specialized Experience (general and general review logs)**
In this column you can place Specialized work only (work relating to real estate other than one-to-four-family residential real estate and covered by Standards). Examples (Specific or by category):

- Hotel
- Nursing Home
- Retail
- Multi-Family (5+ unit property)
- Office
- Industrial
- Agricultural

All other property including land and special-purpose property, but excluding one to four family residential.

**Property Type for Residential Experience (residential and residential review logs)**
In this column you can place Residential work only (work relating to residential real estate that is covered by Standards). Examples (Specific or by category):

- Single-Family Properties (write SF)
- Multi-Family Land (write MF Land)
- Multi-Family properties (write MF)
- Single-Family Land (write SF Land)
- Subdivisions
- Condos

Any other valuations please be specific with what you write in this column. Again no commercial work can be included in this log whatsoever.

Next page
**Report Format**

Completed as of 1/1/14, please enter:
- **A** = Appraisal
- **R** = Restricted

Completed prior to 1/1/14, please enter:
- **SC** = Self-Contained
- **S** = Summary
- **R** = Restricted

**Significant Professional Responsibility**

Please enter:
- **SS** for Sole Signer
- **C-S** for Co-Signer
- **DNS** for Did Not Sign (please explain)

**Intended Use**

Some examples of what you should place are: Financing, Taxation, Consulting, Establish Sales Price, and Condemnation. Please either use these or be specific. No abbreviations!

**Standards**

Please use one of the following:
- **V** = Valuation
- **R** = Review
- **AC** = Appraisal Consulting
- **M** = Mass Appraisal
- **O** = USPAP, SVP, IVS, or applicable international standards do not apply